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| NBRA AGM Meeting minutes |
| Location: | New Brighton Bowling Club and RSA |
| Date: | Wednesday 09 September 2020 |
| Time: | 19:00 hours |
| Facilitator: | Celeste Donovan /Sherry Peck  |

# Agenda Items

1. Welcome / Opening of AGM – Bob Andrews:
	1. Patron of NBRA welcomed guests and gave brief history of NBRA as well importance of role of NBRA in the community
2. Apologies / Attendees
	1. Members of the NBRA society included – Sherry Peck / Celeste Donovan / Brian Donovan / Ian Bishop / Chantal Johnson / Bob Andrews / CCC Heather Davies / CCC Cllr James Daniel / Community Board Chair Kelly Barber / MP Poto Williams / Community Board Jo Zervos and other friends of the society.
	2. Received from Lee Howden, Martha from NB Project, Linda Stewart – Community Board
	3. Confirmation that a quorum had been achieved tonight
3. Minutes from last AGM
	1. Due to nil minutes from the last AGM – this matter was raised without any actions to be noted or needing to be accepted
4. Chairperson’s Report –
	1. Brian Donovan gave thanks to the team that has been involved in the NBRA over the last year to get it started again after a hiatus of 7 years. Has been challenges along the way and loss of some experience and knowledge.
	2. Confirmed focus of NBRA is to reach out to locals, communication
	3. Brief of achievements included revamp of organization / new logo / social events achieved including upcoming quiz night.
	4. Continued focus on outreach to community and information channels such as online options of Facebook and newsletters
	5. Tonight is considered the formalization of the NBRA organization once more – ground zero for the year ahead.
5. Treasurer report
	1. Report provided – limited finances – contribution from CCC and Koha collected from speaker night with councilors.
	2. Costs included rent for museum for meetings - $75 total.
	3. Opening balance of $0 / closing balance of $624
	4. Ian tabled the motion for the Treasurer’s report to be accepted Seconded by Chantal– all in favour
6. Constitution Amendments
	1. Amendments were tabled by the current committee to further enhance the NBRA committee’s ability to meet its obligations and serve the community better.
	2. Constitution is 20 years old and needs to be amended to better fit the needs of the community
	3. Section 6.1 request to change the quorum requirements from 6 to 4
		1. Questions raised about ensuring certain functions were part of the minimum and how this would work
		2. Motion removed from table after much discussion to be worked through with more detail and presented at another time
	4. Section 9.6 change executive committee minimum from 10 down to 6 members. To ensure that committee is able to comply and maintain functioning.
		1. This motion was nominated by Celeste Donovan / seconded by Brian Donovan and accepted whilst still working on the definition in the constitution of what executive committee is.
	5. Motion tabled to allow an increase in non-resident committee members from the current 2 maximum.
		1. This motion was nominated by Chantal Johnson / seconded Ian Bishop – passed with no objections
		2. Caution advised to review requirements and definitions in Constitution and differences mentioned on Executive Committee vs Committee.
7. Nomination of Executive Committee Members
	1. Kelly Barber assisted with calling for nominations of the NBRA Executive Committee for 2020/2021
	2. Chair – Sherry Peck – Nominated by Celeste D / seconded Brain D – carried
	3. Deputy Chair – Celeste Donovan – Nominated by Sherry P / seconded Chantal Johnson – carried
	4. Treasurer – Chantal Johnson – Nominated by Sherry P / Seconded Celeste D – Carried
	5. Secretary – Ian Bishop – Nominated Sherry P / Seconded Brian D – carried
8. Appointment of Auditor.
	1. Sherry P nominated Casper Nell to be auditor of accounts. Currently runs own small business accounting firm and will complete task pro bono.
	2. Nominated by Sherry P / seconded Brian D –
	3. Carried - no other nominations
9. Any other matters arising?
	1. Kelly Barber gave thanks for the tireless service of Brian D over the past year and more. Always there to bring relevant issues of NB to the forefront and attention of all relevant parties.
	2. Thanks also for keeping the NBRA alive and kicking
	3. Evan Smith passed away recently - he was a proud supporter of improving the bike paths in and out of NB
	4. Committee thanked guests for coming to AGM and Brian D for continuous proud efforts of last year and where we are today.
	5. Committee thanked Bob Andrews – patron of NBRA for 63 years of service to the NB community
10. Meeting officially closed at 8:15pm and Guest speakers from the CCRU (Coastal Christchurch Residents United to speak about their role in the community and how it impacts our area

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| Action Items | Owner(s) | Deadline | Status |
| Constitution Amendments | Executive Committee |  February 2021 |  In Progress |
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